



**Terms of Reference for:
Project Final Evaluation and Lesson Documentation**

For the Project Titled: Integrated WASH and FSL Response to Affected Population in Central Darfur, West Darfur, South Kordofan and Blue Nile States

Duty Station: South Kordofan, Central and West Darfur States, VSF Germany Abassiya, Zalinge and Geneina Offices and project implementation sites

Duration of Appointment: Not to exceed **50** days

Expected Start Date: July 18, 2022

1. Background

1.1. VSF Germany Sudan Program

Vétérinaires sans Frontières-Germany (VSF-G) is a non-governmental, non-profit making organization, engaged in the field of veterinary relief and development work. VSF-G is operating in the Horn of Africa in Sudan, South Sudan, Somalia, Kenya and Ethiopia. The regional office is in Nairobi, Kenya and the head office is in Berlin, Germany. VSF-G has over 20 years of experience in implementing long-term and short-term projects with pastoralists and agro-pastoralists in the Horn of Africa. VSF-G focuses not only on animal health, production and marketing, but also tackles issues of food security, disaster preparedness, livelihood diversification, income generation, conflict mitigation, peace building and gender. VSF-G has been operational in the Republic of Sudan since 2006, following its registration with the Humanitarian Aid Commission (HAC) as an independent non-profit international organization, currently working in four states: Blue Nile, South Kordofan, Central Darfur and West Darfur. Our main donors are USAID/BHA, SHF/OCHA, GFFO, BMZ and WFP. VSF-G main specialization is food security and livelihood often designed in a holistic approach to capture other dimensions including Water, Sanitation and Hygiene, Protection and Environment Protection and Rehabilitation.

1.2. Project Overview

1.2.1. Project Locations

- Central Darfur state: Nertiti, Golo and Rokero;
- West Darfur state: Kerenik, El Geneina, and Sirba;
- South Kordofan State: Abassiya, Rashad and Abu-Jubeiha Localities; and
- Blue Nile State: Gissan, Tadamon and Bau.

1.2.2. Project Duration

January 1, 2021 – June 30, 2022

1.2.3. Project Target

- Total Number of People Targeted by the Program: 129,040 (Blue Nile 14,800, South Kordofan 37,200, Central and West Darfur 77,040)
- Total Number of IDPs Targeted by the Program: 53,616 (Blue Nile 7,920, South Kordofan 14,880, Central and West Darfur 30,816)

1.2.4. Project Goal

To provide immediate humanitarian support and increase the self-reliance of conflict-affected population in Central Darfur, West Darfur, Blue Nile and South Kordofan states, through improved access to safe water, hygiene promotion and livelihoods services.

1.2.5. Project Description

This action aims to address humanitarian needs and provide emergency support to conflict-affected communities in Central Darfur state: Nertiti, Golo and Rokero; West Darfur state: Kerenik, El Geneina, and Sirba; Blue Nile State: Gissan, Tadamon and Bau; and South Kordofan State: Abassiya, Rashad and Abu-Jubeiha Localities. Focusing on emergency needs in food security and livelihoods, water, sanitation and hygiene sectors. The target beneficiaries are mainly IDPs, returnees and destitute host communities who are still suffering from the impacts of protracted conflict and displacement, deteriorating macro economy, political instability, and more recently intercommunal tensions (e.g. West Darfur and South Kordofan), in addition to COVID-19 crisis. Due to displacement the affected people in the targeted states have lost their livestock assets, access to their arable lands, and become vulnerable to risks of severe food insecurity and diseases resulting from inadequate nutrition and limited access to safe water and hygiene services. The targeted population is currently facing critical humanitarian needs in food and nutrition security, livelihoods, water supply and hygiene. Hence, this action has been designed to contribute in addressing these urgent needs. This program is guided by lessons learned by VSF-G and best practices from years of humanitarian work and interaction with conflict-affected communities in Sudan, particularly in the targeted states, through providing life-saving food security and livelihoods support, restoring livelihoods, improving productive capacities and rehabilitating infrastructure.

The project aims to achieve its objectives through implementation of a package of interrelated activities in two sectors: WASH; and Agriculture and Food security, to timely address urgent needs of the affected population, and at the same time increase their self-reliance and reduce their dependency on humanitarian assistance. Shortages of safe water supply forces affected people to collect water for domestic use from unsafe sources, the communities are at high risk of water borne-diseases which in turn could aggravate the nutritional status of those who are vulnerable (i.e. children under five). Hygiene knowledge and practices are poor among the targeted people which also increases risks of diseases particularly for small children, pregnant and breast-feeding women and elderly. Furthermore, with the recent COVID-19 pandemic crisis, the targeted states have also become affected with confirmed cases. The risks of COVID-19 spread are higher in congested areas (i.e. especially with IDPs) with limited access to water supply and poor hygiene awareness and practices. So, the need to improve access to safe water and hygiene promotion, is very important under the current circumstances. The communities also suffer from limited access to agricultural and livestock inputs and services, which has adversely affected their production capacity, hence their food security. The current economic crisis has further worsened their situation in terms of decreased purchasing power for production assets and inputs as well as for food, increasing their risks for food insecurity and malnutrition.

The main activities under WASH include: maintenance/rehabilitation of 10 water pumps to increase the accessibility of vulnerable HHs to safe water for domestic use, the activity involves building the technical and managerial capacities of community-based water use committees to enable them carry out simple maintenance and to contribute positively to sustainable water resource management. Furthermore, under the hygiene promotion

subsector, the project will promote good hygiene practices among the communities through training of 100 hygiene promoters from the community, awareness creation events using IEC/BCC materials and distribution of soap and water containers to 2,200 HHs of the most needy and vulnerable. The project integrates WASH interventions with livelihood-based interventions under Agriculture and Food Security sector to achieve maximum benefits in terms of food and nutrition security; the main activities will be: provision of assorted seeds packages for 4,800 households combined with extension training on good agricultural practices; restocking with breeding goats to 500 households combined with provision of concentrated dairy goat feed and extension training to the beneficiary on goat husbandry. These interventions aim to rebuild livelihood assets and increase production capacity of targeted households which will reflect positively on nutrition. Vaccination campaigns for 500,000 heads of animals belonging to 13,375 households; and livestock treatment programs for 100,000 heads of animals belonging to 4,000 households, aim to protect livestock assets of pastoral and agro-pastoral communities of the conflict-affected populations.

1.2.6. Project LogFrame:

Indicator	Output	Target
Sector	Water, Sanitation, and Hygiene	
Sector Specific Objective	Improved access of displaced people and vulnerable host communities to safe water for domestic use including livestock watering; and enhanced hygiene knowledge and practice among targeted people	
Sub Sector	Water Supply	
Number of people directly utilizing improved water services provided with OFDA funding	Improved access to adequate and safe water supply among IDPs, returnees and host communities following the rehabilitation of hand pumps	4,500 (F: 2,475/M: 2,025)
Percent of water points developed, repaired, or rehabilitated that are clean and protected from contamination	10 water points rehabilitated and made available for community use	100%
Percent of water user committees created and/or trained by the WASH program that are active at least three (3) months after training	10 water committees strengthened/established for the rehabilitated water points and trained in water source management	100%
Sub Sector	Hygiene Promotion	
Number of people receiving direct hygiene promotion (excluding mass media campaigns and without double-counting)	Improved hygiene knowledge and awareness amongst targeted beneficiaries through: <ul style="list-style-type: none"> - 100 hygiene promoters provided with ToT on hygiene and sanitation - IEC/BCC materials developed and distributed 	25,150 people: (F: 13,832 /M: 11,318)
Percent of people targeted by the hygiene promotion program who know at least three (3) of the five (5) critical times to wash hands	Improved hand washing knowledge and practice	90%
Percent of households targeted by the hygiene promotion program who store their drinking water safely in clean containers	Improved handling and storage of clean water	75%
Sector	Agriculture and Food Security	
Sector Specific Objective	Improved food and livelihood security of targeted people through improved access to farming and livestock inputs and services	

Indicator	Output	Target
Sub Sector	Veterinary Pharmaceutical and other Medicals Commodities (VPMC)	
Number of animals treated or vaccinated	500,000 heads of animals belongs to 13,375 HHs (80,250 individuals: 41,730 F and 38,520 M) provided with vaccination and 100,000 animals belonging to 4,000 HHs (24,000 individuals: 12,480 F and 11,520 M) provided with treatment services (subset of the above)	500,000 animals vaccinated/treated Belonging
Number of veterinary facilities out of stock of any of the veterinary medical commodity tracer products, for longer than one week	10 Veterinary Facilities (clinics; animal health departments) in the 10 targeted localities involved in voucher-based animal treatment program through CAHWs and provided with veterinary drugs	0
Number of animal disease outbreaks	All animals in the targeted areas are vaccinated against prioritized epizootic diseases and no outbreaks occur in vaccinated herds throughout the duration of protection (one year for most animal vaccines)	0
Total USD value of voucher redeemed by beneficiaries	Each HH will receive vouchers with value amounting to 11 USD/HH for 4000 HHs	90% of the voucher distributed (39,600 USD)
Sub Sector	Improving Agricultural Production/Food Security	
Number of people directly benefiting from improving agricultural production and/or food security activities	4,800 vulnerable HHs from IDPs and host communities accessed to assorted seeds packages including vegetables, cereals and pulses	4,800 HHs (28,800 individuals: 15,840 F and 12,960 M)
Percentage of households with access to sufficient seed to plant	Seed packages according to FAO standards made available for the most needy farming HHs in targeted villages	100%
Number of months of household food self-sufficiency as a result of improved agricultural production programming	Targeted HHs have planted distributed seed packages and are able to produce vegetable for the HH food basket for 4 months	4 months
Percentage of people directly benefiting from agricultural/livestock inputs activities who have acceptable Food Consumption Score (FCS)	People who are targeted by improving agricultural production/food security and livestock activities, have improved their dietary intake and diversification and hence their FCS	70%
Number of hectares under improved agricultural methods	The average area for cultivation for each HH is 1.75 feddan (0.735 hectares)	3528 hectares
Sub Sector	Livestock	
Number of people benefiting from livestock activities	500 HHs restocked with goats (5 per HH) and provided with animal feed for 5 goats per HH for one month	500 HHs (3000 individuals: 1,560 F and 1440 M)
Number of animals benefiting from livestock activities	2,500 goats distributed to 500 HHs also benefit from goat feed for one month	2,500 goats

Indicator	Output	Target
Number of animals owned per individual	Each HH targeted with goats restocking accessed to 5 milking goats	5 goats per HH
Total USD value of voucher redeemed by beneficiaries	Each HH will receive vouchers with a value amounting to a total of 24,750 SDG/HH for 300 HHs	100% of the voucher distributed (135,000 USD)

2. Objectives of the Project Evaluation and Lesson Documentation

- 2.1. To assess the project performance in terms of achieving the overall and specific project objectives based on the project logical framework including target outputs and outcomes;
- 2.2. To review opportunities and challenges of the project implementation; and
- 2.3. To document success stories and lessons learned from the project in the form of cases stories, beneficiary testimony to be presented in short video clip and short narrative write-up.

3. Key Assignment Questions

- 3.1. To what extent does the project meet each of its results (i.e. specific objectives, outcomes and outputs)?
- 3.2. What are the unexpected outcomes/obstacles?
- 3.3. What are the key successes and lessons learned?

4. Duty Station

The main duty stations will be VSF-G field offices in Abassiya, Zalinge and Geneina, South Kordofan, Central Darfur and West Darfur States. The consultant is expected to carry out the field work in Abassiya, Rashad and Abu-Jubeiha (South Kordofan), Neriti, Golo and Rokero (Central Dardur), Kerenik, El Geneina, and Sirba (West Darfur).

5. Process of the Assignment

No	Activity	Key Outputs
1	Preparation by the consultant and his/her team and the field team <ul style="list-style-type: none"> • Review of project documents and reports • Briefing from project staff • Development of assignment methodology • Agreement on work plan (i.e. schedule) 	<ul style="list-style-type: none"> • Familiarization with the project • Assignment methods developed (i.e. Focus Group Discussion (FGD), Key Informant Interview (KII), direct observation) and instruments (i.e. checklists) • Development of the evaluation and lesson documentation work plan
2	Validation of the assignment methodology <ul style="list-style-type: none"> • Meeting and discussion with VSF-G and partners' relevant staff 	<ul style="list-style-type: none"> • Finalization of the assignment instruments and work plan
3	Field work <ul style="list-style-type: none"> • Carry out project site visits to perform data collection 	<ul style="list-style-type: none"> • Documented FGDs, KIIs, using checklists etc. • Photographs and videos
3	Data analysis, interpretation, and presentation	<ul style="list-style-type: none"> • Draft evaluation report including two success stories, one case study, one documentary and 40 high quality photographs of the project interventions

No	Activity	Key Outputs
		<ul style="list-style-type: none"> The above mentioned draft assignment deliverables to be submitted to VSF Germany for feedback
4	Submission of final assignment deliverables	After incorporating VSF Germany comments, to submit the final evaluation report including two success stories, one case study, one documentary and 40 high quality photographs of the project interventions

6. Assignment Deliverables

The consultant will be responsible to provide the following deliverables:

- 6.1. Inception report with the assignment methods, tools and work plan proposal;
- 6.2. The project final evaluation report, not to exceed 25 pages plus the following annexes:
 - 6.2.1. One case study of one of the project interventions (e.g. goats restocking through voucher and livestock fair), to document and present a best practice in the form of a case study to reflect on the objective, implementation approach, pros and cons, results and benefits of the intervention supported with beneficiary testimonies
 - 6.2.2. Two success stories with good photos of the project beneficiaries relying their experience before, during and after the project intervention took place and how the change effected by the intervention has improved their lives and livelihoods
- 6.3. High quality photographs (100 photos of the project activities/beneficiaries); and
- 6.4. One documentary video (3-5 min) to showcase the project activities and achievements.
 - The report should be submitted in English language and should be of high quality to share with donor and interested third parties.
 - The report should be structured to reflect findings with regard to the achievement of the project objectives outlined in the project document, provide assessment of performance, description of best practices, lessons learned and recommendations.
 - Project lesson documentation involves taking high quality photographs and videos of beneficiaries and other key stakeholders' testimonies and/or project interventions/sites (e.g. CAHW activity, rehabilitated water points, etc.).

7. Tasks of the Consultant

- 7.1. Review and analyse secondary data;
- 7.2. Develop appropriate methods and tools that encourage participation;
- 7.3. Develop a realistic sampling technique (e.g. purposive);
- 7.4. Perform qualitative data collection;
- 7.5. Documentation of the project successes and lessons (i.e. photographs, videos, etc.).
The consultant should use his/her own equipment (i.e. camera, tripod, sound recording and lighting kit, external hard drive, software, etc.). If the consultant should rent part or all of his/her equipment, the cost should be included in the offer. The consultant takes full responsibility of his/her equipment, and should make sure rented equipment is insured;
- 7.6. Perform data analysis, interpretation, and presentation (i.e. success stories, case study, etc.);
- 7.7. Montage of one documentary including adding subtitles, info graphics, and showcase VSF Germany and donor visibility; and
- 7.8. Prepare the draft and final evaluation report, including the annexes (i.e. at least two success stories, one case study).

8. Timeframe for the Assignment

The actual duration of the assignment will be determined based on the approved plan of the consultant. The overall duration of the assignment, including the submission of the final report should not exceed **50 days** after signing the contract agreement.

9. Profile of the Consultant

The assignment will be contracted to a consultant with experience and capacity to carry out similar assignments, particularly, project final evaluation, assessment and documentation tasks. The consultant should have the following capacities:

- 9.1. A university degree at the post-graduate level in social sciences, rural development, agriculture or other relevant field of study;
- 9.2. He/she should possess relevant experience and a record in carrying out similar assignments, in Sudan or similar context;
- 9.3. He/she should have experience in conducting focus group discussions, key informant interviews and household surveys;
- 9.4. He/she should have excellent communication, analytical and report writing skills (in English); and
- 9.5. He/she should be comfortable with the necessary computer, documentation and media production skills.

10. Consultant Proposal

Potential consultants should review this ToR and develop a proposal that outlines appropriate methodology, tentative duration of the study exercise, material/logistical requirements for the study and the overall cost of the evaluation broken down into components. Specifically, the proposal should contain three main elements:

- 10.1. Technical design;
- 10.2. Financial offer;
- 10.3. An Annex section should include the consultant resume and other relevant documents including qualifications, recommendation letters, etc.

The technical and financial proposals will be used as a basis for the preparation of the contract between VSF-G and the consultant.

11. Price Proposal and Schedule of Payment

The consultancy fee will be determined on a lump sum basis. The lump sum amount must be all-inclusive and the contract price must be fixed regardless of changes in the cost components. Daily Subsistence Allowance (DSA), travel fees to the duty station and the field locations and accommodation will be included in the lump sum. The payment will be made at two phases.

- 40% upon signing the contract
 - 60% upon completion of the assignment and acceptance of the final report by VSF-G
- The consultant is obliged to pay tax for government from the total amount of agreement as per the working income tax policies and procedures of the government of Sudan.

12. Assessment in-Kind Provisions by VSF-G:

- 12.1. Project documents;
- 12.2. Project reports;

- 12.3. Beneficiaries' records; and
- 12.4. Briefings as required.

13.Interactions/Communication:

The consultant will have interaction with the following entities in terms of logistical support, data sourcing and political and administrative access:

- 13.1. VSF Germany country and field offices staff;
- 13.2. State Humanitarian Aid Commission;
- 13.3. State line ministries; and
- 13.4. Community leaders.

14.Application

Interested and qualified candidates should send a cover letter responding to the Terms of Reference that includes CVs, and proposals including work plan and a budget to: khartoum@vsfg.org CC. adil.bushra@vsfg.org, MAhmed@vsfg.org, esmael@vsfg.org, eiman.ahmed@vsfg.org, sudanhr@vsfg.org and osman@vsfg.org indicating the title of the assessment in the subject line. The deadline for **Application deadline: Applications must be submitted to the above address latest on 12th of July 2022.**

15.Award of the Contract/Award Criteria

The contract will be awarded to the candidate (bidder) whose proposal obtains the highest cumulative marks (points) when the marks obtained in technical and price proposals are aggregated together.